Your Company Name
123 Main Street
Your City, ST 12345

you@example.com
(555) 555-0100

INVOICE

Number	INV-0001
Date	Nov 2, 2026
Due date	Nov 16, 2026

BILL TO

Client Name
Client Company
456 Job Site Road, Your City

DESCRIPTION	QTY	PRICE	AMOUNT
Labour: installation	12	65.00	780.00
Materials and supplies	1	380.00	380.00
Call-out fee	1	90.00	90.00

NOTES AND TERMS

Payment is due within 14 days. Late payments may be charged interest. Thank you for your business.

Subtotal		1250.00
Tax	5 %	62.50
Total due (USD)		**1312.50**

PAYMENT DETAILS

Bank: Your Bank
Account name: Your Company Name
Account no.: 0123 4567 89

Replace the sample text with your own. Free template by Invoice Mint, invoicemint.app